



**ZENTIVA** as the champion of Generics and OTC medicines is headquartered in Prague and reaches over 40 million patients in 25 European countries. The growth of our organization brings new opportunities for our 2500 people to fulfil their potential. It also positions us well to attract best talent and retain our team to secure our success for future generations.

In Bulgaria, the Company addresses a wide range of therapeutic areas, but has a particular focus on cardiovascular disorders, inflammatory conditions, pain, infections and conditions in the gastrointestinal and urology fields.

Currently, we are looking for Responsible Pharmacist and Warehouse Manager, located in Sofia to join our highly motivated and inspired team in Zentiva Branch Bulgaria.

**Job position:** Responsible Pharmacist and Warehouse Manager

**Main tasks and responsibilities:**

- Fulfill the requirements & responsibilities of a Responsible Pharmacist, as described in the local legislation;
- Member of the Bulgarian Pharmaceutical Union
- Maintain the Quality Management System supporting the distribution license linked into the GDP network/ corporate quality systems as applicable.
- Share details of WDA and QMS and escalate any significant issues immediately;
- Develop and maintain collaborative relationships with Ministry of Health, National Health Insurance Fund, Bulgarian Drug Agency, Regional Health Inspectorate and other related institutions as well as other companies and contractors;
- Adopts global SOPs to local situation and creates local SOPs; also trains local staff and ensures procedures are kept;
- Organizes local risk management plans;
- Performs quality reviews and assures that warehouse keeps permanent records of compliance to Bulgarian law;
- Performs audits and self-inspections and is responsible for CAPA-implementation;
- Manages product quality problems / complaints and reports to HQ Quality Assurance / QP.
- Participate in the preparation and successful completion of first, second and third-party audits that are relevant to the pharmaceutical ordinance and good distribution practice;
- Keep up-to-date required licenses for the Company's core business in accordance with current legislation;
- Ensure the business remains compliant with the European and National legislative framework applicable to the products;
- Ensure compliance with the Ordinance of medicinal products, medical devices, food supplements, cosmetics, drugs under control of the law on narcotics, and their order in the warehouse;
- Ensure MAH follows all the necessary processes and procedures to comply with all relevant regulatory requirements;
- Responsible for the management of complaints, returns, suspected falsified medicinal products and medicinal products recalls
- Responsible for the management of the process of destruction of the drugs after exp. date and/or medicines with quality deviances
- Provide full Regulatory/ Quality support to the business pharma initiatives and current business including submission of notifications, reports etc.;
- Being face of pharma operations in front of regulatory authorities, providing all the reports required by law;
- Monitor all operations that affect quality;



- Devise procedures to inspect and report quality assurance issues;
- Manage any Quality or Safety issues;
- Contribute to the detection, assessment, recording, understanding, compiling, and reporting of safety relevant information, as well as risk management activities;
- Organize the acceptance, storage and dispensing of pharma products;
- Control over the quality of goods received at the warehouse;
- Control over balances and movement of goods in the warehouse;
- Track the expiry dates of goods;
- Form a package of documents on the quality of medicines sent to clients;
- Participate in carrying out inventories;

**Candidate`s profile:**

- Proven experience as a master pharmacist for at least 2 years
- Masters` degree in Pharmacy
- Certificate of clean court record
- Experience with all applicable legislations and local regulations
- Good knowledge of QMS and other associated quality systems
- Ability to prioritize projects, strong sense of urgency and excellent problem-solving skills;
- Must have excellent interpersonal skills and communication skills, written and oral, in Bulgarian & English
- Profound knowledge of MS Office (SAP is an advantage).
- Sound organizational skills
- Must be able to multi-task
- Reliable and trustworthy
- Flexible mindset, reliable team player and high sense of loyalty;

**The Responsible Pharmacist and Warehouse Manager will Report to the GM**

**Our proposal:**

- Competitive remuneration package
- Opportunity to grow in international pharmaceutical leader
- Healthy work environment- medical and life insurance
- Continuous support and learning

If this opportunity sounds appealing to you, please send your CV! Only shortlist candidates will be contacted. The application will be in strict confidentiality.

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Зентива клон България КЧТ, Ви информира, че част от доброволно предоставените по настоящата обява данни са лични и попадат под специален режим на защита по смисъла на Регламент 2016/679 и Закона за защита на личните данни. Предоставените лични данни ще бъдат обработвани за постигане на законово позволени цели, свързани с настоящата обява, както и за реализиране на законните интереси на администратора на личните данни. Зентива клон България КЧТ обработва, съхранява и използва доброволно предоставените лични данни в рамките на законово уредените срокове, като гарантира тяхната сигурност и опазване в тайна. Информираме Ви и Вие се съгласявате, че Зентива клон България КЧТ предоставя личните данни на държавни органи и институции, или трети лица, когато има такова задължение по силата на закон, или е необходимо за реализиране на Вашите права и законни



интереси като участник в подбор и за евентуалното, бъдещо учредяване на трудово правоотношение. При спазване на вътрешните правила на Зентива клон България КЧТ имате право на достъп и право на коригиране на Вашите лични данни, право да бъдете заличен, както и имате право да възразите срещу обработването, предоставянето и разкриването на Вашите лични данни за различни от тук посочените цели.

Съгласен съм  Не съм съгласен